Verified ADE/CTE Sponsored or Approved
Staff/Professional Development for CTE Certification
Application for Approval

Application is due: _____

Applicant name: _____   Type of organization:_____

Mailing address:_____ City:_____ ZIP :_____

CTE Director (if applicable):_____ Phone:_____ Email:_____

Contact person: _____ Phone: _____ Email: _____

Name of staff/professional development activity: _____

Number of clock hours of participation required to complete the Professional Development activity: _____

Attach a description of the professional development activity that address the elements below and submit to:

Career and Technical Education

Professional Development

Arizona Department of Education

1535 W. Jefferson

Phoenix, AZ 85007

1. Describe how this staff/ professional development activity will meet the continuing education requirements for CTE certification in one of the following areas: principles/philosophy of CTE, operation of a CTSO, methods of teaching career and technical education, curriculum design/development, instructional technology, educational philosophy, instructional design/methodology, assessment/evaluation, or classroom management. The equivalent of six semester hours may be obtained, (at a 15 clock hours equals 1 semester credit hour ratio) through staff/professional development activities.

2. Describe how the professional development topic addresses and supports the instruction of CTE programs in your school/district? (inclusive of, but not limited to: delivery of academic content in CTE, industry update, industry partnerships, laboratory management, safety, standards delivery, quality classroom instruction, CTSO management and operation, work-based learning, assessment, etc.)

3. Describe the expected outcomes of this staff/professional development activity that will meet continuing education requirements for CTE certification. The provision for the equivalent of six semester hours may be obtained, (at a 15 clock hours equals 1 semester credit hour ratio) through multiple staff/professional development activities.

4. Describe how this staff/professional development activity addresses research and best practices appropriate for content delivery in a CTE Classroom.